

MANISTEE AREA P.E.G. COMMISSION

MEETING MINUTES

August 27, 1997

A regularly scheduled meeting of the Manistee Area P.E.G. Commission was held on August 27, 1997 at 6:00 p.m. in the City Council Chambers at City Hall, 70 Maple Street, Manistee, Michigan.

MEMBERS PRESENT: N. LeMire, M. Bajtko, F. Balcer, T. Kaminski, K. Fenstermacher

MEMBERS ABSENT: S. Mackin, A. Morin.

OTHERS PRESENT: Lori Donnan (Administrative Assistant), Lorraine Conway (Mayor), Tex Collins

The August 27 meeting was opened at 6:05 p.m. by L. Donnan. A motion was made by T. Kaminski with support from N. LeMire to approve the June 26, 1997 worksession minutes without any corrections. Motion was passed unanimously.

Donnan discussed the Bylaws and Procedures draft with members present. Donnan noted an error within Section 5.1, Item b, and stated "point" should be recognized as being "appoint". A motion was made by T. Kaminski, with support from K. Fenstermacher for approval of the Bylaws and Procedures noting that "point" will be corrected with "appoint". Motion passed unanimously.

Donnan discussed Election of Officers and noted prior minutes revealed that an election had not occurred since May, 1995. A motion was made by N. LeMire to appoint K. Fenstermacher as Chairperson. Support of this motion was made by T. Kaminski. Motion passed unanimously. A motion was then made by F. Balcer to designate T. Kaminski as Vice-Chairperson. Support for this motion was made by K. Fenstermacher. Motion passed unanimously. A motion was made by K. Fenstermacher to elect M. Bajtko as Secretary. Support for this motion was made by N. LeMire. Motion passed unanimously.

The Public Access Policy Implementation Procedures were discussed by all members present. Donnan noted Sunset Productions agreed to comply with this Policy upon signing the Operator's Agreement. Members discussed the absence of monthly request forms, regularly scheduled programming, and monthly programming schedules that Mr. Edwards agreed to supply the PEG Commission members with at the August 27 meeting. Donnan noted that Mr. Edwards stated the PEG Commission agreed that monthly programming schedules were not necessary at a previous meeting. Donnan reviewed minutes and has not found any documentation supporting Mr. Edwards' comments. A motion was made by N. LeMire to mail Sunset a letter reminding them of their contract agreement to supply the PEG Commission with monthly programming schedules pending further review of previous minutes. Support of this motion was made by T. Kaminski. Motion passed unanimously.

Donnan alerted members of upcoming meetings that were conflicting with holidays and staff schedules. A motion to move the September 24 meeting to September 17 at 6:00 pm was made by F. Balcer with support from K. Fenstermacher. Motion passed unanimously. A motion was then made by K. Fenstermacher to move the November 26 meeting to November 12 at 6:00 pm. Motion was supported by T. Kaminski and passed unanimously. A meeting date for December will be decided upon at a later time.

Donnan advised members of S. Mackin's lack of attendance. Members requested Donnan write a memo to Mr. Bifoss addressing the situation.

Members discussed the need to advertise for an Operator. Current Operator's Contract expires on October 31, 1997. Advertisement will take place during the second week of September for three (3) days in the Ludington and Manistee Newspapers, and be posted at Westshore Community College. Members also requested current operator receive a copy of the advertisement. Deadline for applications is set for October 1, 1997, with interviews scheduled for October 8, 1997. PEG will make a recommendation to Council by October 15 to be placed on the October 21 agenda. A motion to advertise the position as stipulated was made by N. LeMire with support from K. Fenstermacher. Motion passed unanimously.

The next regularly scheduled meeting of the PEG Commission will be held on September 17, 1997 at 6:00 pm in Council Chambers at the Manistee City Hall.

Citizen comments were presented from Tex Collins requesting a copy of the Bylaws and Procedures.

With no further comments or discussion, the meeting was adjourned at 7:00 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Lori L. Donnan".

Lori L. Donnan